

EXECUTIVE BOARD

9th February 2017

PRESENT

COUNCILLOR:

Mohammed Khan
Maureen Bateson
Damian Talbot
Jim Smith
Phil Riley
Arshid Mahmood
Andy Kay
Mustafa Desai

PORTFOLIO:

Leader
Children's Services
Leisure, Culture & Young People
Environment
Regeneration
Neighbourhoods & Prevention Services
Resources
Health & Adult Social Care

EXECUTIVE MEMBER

John Slater

NON-PORTFOLIO

Leader of the Conservative Group

ALSO IN ATTENDANCE

Hamza Khan, Youth MP and Ummaih Shah
and Joshua Logan, Deputy Youth MPs

	Item	Action
1	<p><u>Welcome & Apologies</u></p> <p>The Leader of the Council, Councillor Mohammed Khan welcomed all present to the meeting.</p> <p>Apologies were received from Cllr Dave Harling, Executive Member for Schools and Education.</p>	
2	<p><u>Minutes of the Meeting held on 8th December 2016</u></p> <p>The minutes of the meeting of the Executive Board held on 8th December 2016 were agreed as a correct record.</p>	Approved
3	<p><u>Declarations of Interest</u></p> <p>There were no Declarations of Interest submitted.</p>	
4	<p><u>Equality Implications</u></p> <p>The Chair asked Members to confirm that they had considered and understood any Equality Impact Assessments associated with reports on the agenda ahead of making any decisions.</p>	Confirmed
5	<p><u>Public Forum</u></p> <p>In accordance with Part 4 of the Executive Board Procedure Rules for questions/statements by members of the public, the following questions/statements have been received, details of which are set out</p>	

	Item	Action						
	<p>below:-</p> <table border="1" data-bbox="336 136 1332 342"> <thead> <tr> <th data-bbox="336 136 670 203">Name of Person asking the Question</th> <th data-bbox="670 136 1002 203">Subject Area</th> <th data-bbox="1002 136 1332 203">Response by</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 203 670 342">Tariq Hassan 1 Crewdson Street Darwen BB3 1ND</td> <td data-bbox="670 203 1002 342">Selective Licensing</td> <td data-bbox="1002 203 1332 342">Councillor Arshid Mahmood</td> </tr> </tbody> </table> <p>As Mr Hassan was not in attendance, the Executive Board were advised that a written response would be sent to him.</p>	Name of Person asking the Question	Subject Area	Response by	Tariq Hassan 1 Crewdson Street Darwen BB3 1ND	Selective Licensing	Councillor Arshid Mahmood	
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Tariq Hassan 1 Crewdson Street Darwen BB3 1ND	Selective Licensing	Councillor Arshid Mahmood						
6	<p><u>Questions by Non-Executive Members</u></p> <p>In accordance with Part 4 of the Executive Board Procedure Rules for questions/statements by Non-Executive Members, the following questions/statements had been received, details of which are set out below:-</p> <table border="1" data-bbox="336 745 1252 1037"> <thead> <tr> <th data-bbox="336 745 627 880">Name of Non-Executive Member asking the question</th> <th data-bbox="627 745 887 880">Subject Area</th> <th data-bbox="887 745 1252 880">Executive Member and Portfolio</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 880 627 1037">Councillor Imtiaz Ali</td> <td data-bbox="627 880 887 1037">Selective Licensing</td> <td data-bbox="887 880 1252 1037">Councillor Arshid Mahmood</td> </tr> </tbody> </table> <p>Councillor Arshid Mahmood advised that the success of the area would be measured in a similar way to the success of the first two Selective Licensing areas as reported in Appendix A to the Executive Board report of July 2015.</p> <p>In response to a Supplementary Question from Councillor Ali on the impact of the scheme on the potential negative impact on local housing market and local community, Councillor Mahmood advised of the benefits of the scheme in terms of more professional landlords, the protection of vulnerable tenants and the stabilisation of the housing market.</p>	Name of Non-Executive Member asking the question	Subject Area	Executive Member and Portfolio	Councillor Imtiaz Ali	Selective Licensing	Councillor Arshid Mahmood	
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Councillor Imtiaz Ali	Selective Licensing	Councillor Arshid Mahmood						
7	<p><u>Youth MPs Update</u></p> <p>The Youth MP Hamza Khan, and Deputy Youth MP, Ummaih Shah verbally updated the Executive Board as follows:</p> <ul style="list-style-type: none"> • Hamza carried out a presentation about the recent Takeover Challenge on young people’s mental health. The Challenge had received great participation. with 67 young people from across the Borough attending. Learning and next steps involved opening a Lancashire-wide health conference. • Youth MP Candidate residential: 7 candidates, representing 5 secondary schools, police cadets and youth organisations had attended this event. 	Noted						

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	<ul style="list-style-type: none"> • The Youth MP Elections would take place on Monday 13th – Sunday 19th March 2017, with the new Youth MP announcement at 5pm in the Council Chamber on Monday 20th March, Members were encouraged to attend. • Hamza reported that the Forum would like to shadow Exec Members on key agenda items that it was felt needed representation. • YPS were currently working in partnership with the street doctors who had been visiting youth projects across the Borough to educate young people on first aid and CPR. • 26 young girls aged 10 – 12 years were participating in a weekend residential on the lead up to International Women’s Day to celebrate achievements and also to help young women to take action to support their mental health, wellbeing and safety. The well-established ‘5 ways to wellbeing’ were being used to help make the theme as meaningful as possible. • On Saturday, 18th February 2017, 12 young women aged 13 – 19 would be taking part in graffiti project around the same issues referred to above. Art work would be displayed in Blackburn on International Women’s Day in March. • As one of Hamza’s final projects, which was also one of his manifesto campaigns, Hamza advised that he would be helping to organise a careers event at DACA with Kay Vaughn, and he would be asking the next Youth MP to feed this back to the Exec Board in April. 	
<p>8.2.1</p>	<p><u>Eat Well Move More Shape Up Strategy 2017-2020</u></p> <p>A report was submitted in relation to the Eat Well, Move More, Shape Up Strategy 2017-20.</p> <p>Blackburn with Darwen (BwD) healthy life expectancy was significantly lower than the national average and the amount of years lived with a long term condition and disability was increasing resulting in a poor quality of life in later years. The economic cost of obesity and physical inactivity was significant and with the increasing pressure on the health and social care system, prevention was a priority.</p> <p>Public Health had provided strategic leadership and co-ordination and had a key role in leading the development of the ‘Eat Well, Move More, Shape Up’ strategy to ensure senior level multiagency ownership and co-ordinated local action. The three year strategy (2017-20) adopted a life course approach, aligned to the three Health and Wellbeing life stages of Start Well, Live Well and Age Well. Local priorities had been informed by a wide range of stakeholders and the</p>	

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	<p>public through a range of consultations, including online and face-to-face consultation, the National Obesity and Physical Activity strategies and evidence of what worked.</p> <p>The Blackburn with Darwen 'Eat Well, Move More, Shape Up' Strategy provided a framework for action across the life-course to:</p> <ul style="list-style-type: none"> • Improve access to healthy, affordable and sustainable food. • Increase physical activity levels. • Increase the number of children and adults of a healthy weight <p>The local authority was in a prime position to lead on the agenda by both influencing and engaging with the many partners and stakeholders who are integral to the success of the strategy. Signing up to the Local Authority Declaration on Healthy Weight would ensure health was a focus in all polices across the portfolios and showed a commitment from senior leaders to address the obesity issues in the Borough. Through this leadership the Local Authority would advocate a coordinated approach with all partners to have a wide reaching, positive effect on the health of BwD's population.</p> <p>The Eat Well Move More Shape Up Strategy group would lead and monitor progress on the implementation of the action plan, and report to the Health and Wellbeing Board sub groups (Start Well, Age Well, Live Well groups), with accountability to the Health and Wellbeing Board.</p> <p>RESOLVED - That the Executive Board:</p> <ol style="list-style-type: none"> 1. Notes that obesity and physical inactivity is a significant public health issue requiring cross portfolio and senior level leadership and commitment to increasing physical activity levels, improving access to healthy and sustainable food and encouraging self-care from council, partners and stakeholders; and 2. Approves the three year Food, Physical Activity and Healthy Weight (Eat Well Move More Shape Up) strategy and action plan. 	<p></p> <p>Noted</p> <p>Approved</p>
8.6.1	<p><u>Selective Licensing in the Extended Darwen Area</u></p> <p>Approval was sought for the designation of the Darwen area of the Borough as a Selective Licensing scheme which would require all privately rented houses in the area to be licensed under the Housing Act 2004. The report explained the reasons for designation and the conditions that would apply should designation be approved.</p> <p>Two Selective Licensing Areas were designated in 2008 and 2009 for the Infirmary and Central Darwen areas and a further area was designated called the Griffin Area in 2012. These designations had had a positive impact on the housing market and improved residents'</p>	

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<p>quality of life. Designation of the first two areas had now lapsed as it lasted for a maximum of five years. The Infirmary Area was re-designated in December 2015.</p> <p>At the July 2015 Executive Board meeting it was agreed that the formal consultation process with residents, landlords and other parties commence on the re-designation of the extended Darwen Area for selective licensing and subject to a satisfactory outcome of consultations a further report would be presented to the Board seeking formal approval for the designation of the selective licensing status under the Housing Act 2004. This would involve examining the nature of the issues and consultation with residents, landlords and other parties before concluding whether to present proposals for a licensing scheme.</p> <p>The purpose of Selective Licensing was to regulate standards of property management in the private rented sector and to tackle issues of crime and antisocial behaviour. Selective Licensing required landlords within the boundaries of the designated area to obtain a licence for every property they owned by meeting specified criteria laid down by the Council to continue managing their properties. Government guidance stated that the landlord must be a “fit and proper person” and that satisfactory management arrangements must be put in place.</p> <p>The proposed Darwen Selective Licensing area covered 3164 properties and the boundary of the area was shown on the map attached at Appendix 9. Although the housing market was generally depressed, house prices in the proposed area were low compared to most other parts of the Borough.</p> <p>Anti-social behaviour in the proposed area had reduced more than in the rest of the Borough, and both the proposed Darwen selective licensing area and the Borough had experienced a reduction in crime over the period.</p> <p>Together Housing had started work on a Housing with care scheme on Shorey Bank and work was due to start on the development of 46 homes at the Ellenshaw estate on Sudellside. A number of the streets in the St Peter’s conservation area had previously received face-lifting treatment. This investment and residents’ confidence was threatened by difficulties created by a proportion of poorly managed privately rented houses and the poor behaviour of some tenants. The designation report (a copy of which was placed on deposit in the political group rooms) explained in greater detail the case for Selective Licensing and why it was the most appropriate course of action.</p> <p>RESOLVED - That the Executive Board:</p> <ul style="list-style-type: none"> • Approves the designation of the Darwen area of the Borough as shown on the map attached in Appendix 9 as a Selective Licensing scheme under the Housing Act 2004. 	<p>Approved</p>

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	<ul style="list-style-type: none"> • Approves the formal Darwen Selective Licensing designation report. • Notes the challenging housing market conditions in Darwen and the need to designate the Selective Licensing area over a wider area than in the original designation; and • Notes the contribution Selective Licensing makes to achievement of community safety, social and environmental as well as housing objectives and the need to sustain multi-agency activity in the area. 	<p>Approved</p> <p>Noted</p> <p>Noted</p>
<p>8.8.1</p>	<p><u>Award of Contract for Council Insurance Policies and Cover</u></p> <p>It was reported that the Council's current long term agreement for insurance ended on 31 March 2017. The Constitution and Financial Procedure Rules required the Council to have adequate insurance cover in place. A formal re-tender of the insurance arrangements had been carried out in accordance with the European Procurement Regulations, using the open procedure. The results had been evaluated, with support from the Council's insurance broker, in order to have new insurance policies in place from 1 April 2017.</p> <p>Following an extensive tendering process, bids were received from 11 interested parties. The bids received ranged from companies quoting for one lot or two to those who quoted for the full range of cover required by the Council.</p> <p>An in-house evaluation was carried out by a team of three officers from the Audit & Assurance and Housing and Localities Business Support Teams, with the Council's insurance brokers also preparing an independent report to assist the in-house evaluation team.</p> <p>Following the evaluation of the tenders, and consideration of the options available to the Council, there had been a review of the Council's insurance excess levels.</p> <p>The implications of these changes have been assessed both internally and by our insurance brokers, using the Council's claims experience over the last five years. The results indicated that in accepting a reduced premium and an increase in excess, based on the claims history over that five year period, total costs would reduce; however there was also the possibility that the total cost of risk to the Council cost could increase if there was an increase in the number of successful claims made within the excess limit or, if the average amount awarded was to increase but remained within the excess limit.</p> <p>The successful bids and recommended options generated a net Saving in 2017/18 compared to the cost of insurance for 2016/17. The final costs would not be fully known until the full details for each of the policies were finalised.</p>	

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	<p>RESOLVED - That the Executive Board:</p> <ol style="list-style-type: none"> 1. Approves the award of the insurance contracts to the successful bidders for an initial period of three years, with option to extend for a further two year period; 2. Approves the amendment and alignment of excesses relating to the Council's casualty insurance policies (public and employers liability); and 3. Approves the establishment of an earmarked reserve of £250,000 to provide for the increase in the cost of the excesses that the Council will be required to pay for any employer or public liability claims received against future policy years, if the excesses are amended as per 2) above. This reserve will be managed and reviewed annually, with the expectation that the level of fund required will be reduced in future as the Council is able to defend future claims through good risk management arrangements. 	<p>Approved</p> <p>Approved</p> <p>Approved</p>
<p>9.1</p>	<p><u>Residential Intermediate Care Services</u></p> <p>A report was submitted, the purpose of which was to seek agreement from the Blackburn Clinical Commissioning Group (CCG) and Blackburn with Darwen Borough Council to jointly fund through the Better Care Agreement the rent and care elements required to enable residential intermediate care to be delivered from a bespoke facility within the Albion Mill Scheme.</p> <p>The purpose of this report was to:</p> <ul style="list-style-type: none"> • Seek approval of the integrated health and care service specification and number of beds to be commissioned. • Note decisions required and timescales. • Note the procurement and development timescales supporting the further extension of existing contracts • Support the use of Albion Mill as the primary site for the provision of residential intermediate care and note the funding parameters for both the lease of accommodation and commissioning of care. • That an intention to lease be signed by Blackburn with Darwen Borough Council and that they become leaseholder for the facility. This to be backed by the CCG in a risk sharing agreement. • Recommend the existing contracts were extended to allow transition into a newly commissioned facility at which point the contract will cease. 	

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	<p>Members were reminded that in September 2016 a paper was presented to the Council's Executive Board for the approval to enter into nomination agreements in connection with the new Extra Care facility at Albion Mill, Ewood, Blackburn. Albion Mill was part of a wider strategy to help transform care for older people. The provision of Extra Care was part of a whole system response to keeping people independent for longer and having appropriate quality of accommodation and flexibility of care. The report did not seek to change the fundamental principles of that decision, it did however seek to redesign two floors previously allocated for Extra Care/Dementia Care for the purpose of residential intermediate care.</p> <p>The proposal recommended a way to transform how the whole health and social care system worked to become more integrated, agile and focused on what is needed at each key stage of the patient journey. There was an opportunity to improve intermediate care both in terms of the quality of accommodation and how care was designed and delivered in an integrated way around the needs of the person. This person centred approach would aim to achieve better quality and outcomes through a stepped care approach and 'Home First Principles'.</p> <p>The developers of Albion Mill were prepared to work with the Council and the CCG to redesign two floors of accommodation to provide modern, tailored residential intermediate care bed accommodation. The facility would provide individual rehabilitation suites with shared facilities that would provide service users with suitable accommodation to rehabilitate and access nursing and therapy support. The proposed layout would include individual en-suite rooms with a communal lounge and dining area with assisted bathrooms, dedicated therapy space and therapy kitchens. The overall facility would have access to communal space for alternative forms of therapy, social inclusion and community support. Follow up support for individuals and carers to help maintain their independence would also be provided.</p> <p>RESOLVED – That the Executive Board:</p> <ol style="list-style-type: none"> 1. Delegates authority to the Director of Adults Social Services (DASS) in conjunction with the Directors of Finance & IT; Director of HR Legal & Corporate Services, and in consultation with the Executive Member for Health and Adult Social Care and Executive Member Resources to enter into negotiations and agree heads of terms with the landlord; 2. Agrees for BwDBC to act as the lead organisation for entering into legal agreements directly with the landlord and a service provider for the purposes of commissioning and entering into care contracts; 3. Agrees joint funding and commissioning, under the provisions of the Better Care Fund Agreement, for residential intermediate care with the CCG both for the leasing of accommodation and 	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>Approved</p> <p>Agreed</p> <p>Agreed</p>

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	<p>for the purposes of care contracts. That these are backed by risk and cost sharing agreements between the partner organisations; and</p> <p>4. Agrees to extend the current service until the new residential intermediate care facility is commissioned and ready for use, if required.</p>	Agreed
9.2	<p><u>Corporate Capital Budget Monitoring 2016/17 Quarter 3 31st December 2016</u></p> <p>The Executive Board received a report which detailed the overall capital financial position of the Council, highlighting major issues and explaining variations in the third quarter of the financial year.</p> <p>The projected aggregate cost of the Council's capital investment for 2016/17 had decreased from £36.749 million, as approved by Executive Board on 10th November 2016, to £32.256 million. The net variation of £4.493 million (detailed at Appendix 2), reflected requested variations to the programme of £1.116 million and transfers from the 2016/17 programme into future years of £3.377 million.</p> <p>As at 31st December 2016, the capital expenditure across the portfolios was £15.547 million (48.2% of the current projected spend).</p> <p>The estimate of capital receipts expected in 2016/17 was £2.1 million; to date £2.158 million had been received.</p> <p>The variations in projected spend and resource availability for 2016/17 were summarised by portfolio in Appendix 1. Details of all variations requested in scheme budgets for the third quarter were set out in Appendix 2.</p> <p>RESOLVED – That the Executive Board:</p> <p>1. Approves the revised capital programme as per Appendix 1, together with the variations shown in Appendix 2.</p>	Approved
9.3	<p><u>Corporate Revenue Budget Monitoring Report Quarter 3 – 2016/17</u></p> <p>A report was submitted which detailed the overall revenue financial position of the Council as at 31st December 2016, highlighting key issues and explaining variations in the third quarter of the financial year.</p> <p>Actual revenue expenditure at 31st December 2016 in respect of cash limited budgets across all portfolios was £85.71 million, which was 76.07% of current budgeted expenditure. The detail of the forecast outturn position for each portfolio was outlined in Section 6 of the report.</p>	

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	<p>The current forecast balance for unallocated General Fund reserves at 31st March 2017 was £4.974 million, subject to any further adjustments at year end outturn.</p> <p>The current forecast for Earmarked reserves at 31st March 2017 was £10.448 million compared with the forecast of £11.348 reported to Executive Board in November 2016. There remained a further balance of Other Reserves of £18.123 million which largely related to schools.</p> <p>RESOLVED - That the Executive Board:</p> <ol style="list-style-type: none"> 1. Approves the variations to revenue expenditure as listed in Section 6, thereby giving rise to a revised forecast balance of £4.974 million on the unallocated General Fund revenue reserve and £28.571 million in earmarked reserves at 31st March 2017. This position will be subject to any further adjustments at outturn, including the application of earmarked reserves as required; and 2. Approves the cash limit adjustments outlined in Appendix 1. 	<p>Approved</p> <p>Approved</p>
<p>9.4</p>	<p><u>Strategic Partnership Review – Final Update</u></p> <p>It was reported that the Council’s 15 year Strategic Partnership with Capita successfully came to an end on 30 June 2016. Further to a number of earlier reports to Executive Board, the report provided a final update on the Partnership Review Programme to review the previous arrangements and replace them with new arrangements. New arrangements and service models had now been put in place and the transition completed for all service areas. This included a number of services which have returned to the Council and a new place partnership contract with Capita.</p> <p>In January 2015 Executive Board received a report outlining the history of the partnership which was due to end on 30 June 2016, and the successful achievement of its original economic regeneration objectives. Subsequently due notice was served as required under the terms of the contract.</p> <p>The Council established an internal review Programme Board chaired by the Deputy Chief Executive as programme sponsor with membership from other relevant chief officers. The board had driven the programme and provided strategic direction and oversight for service leads. Service leads had been responsible for delivering the new service delivery models in their respective areas and a Project Steering Group made up of the various service leads linked together the different work strands. A joint programme board was also established with Capita to oversee the exit and transition period. These arrangements had worked very well.</p> <p>In June 2015 Executive Board received a report setting out the proposed delivery models for each of the service areas that were then</p>	

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<p>provided by the Strategic Partnership:</p> <ul style="list-style-type: none"> - Revenues and benefits - Accounts Payable/Accounts Receivable - Technical Services (including property, highways, transport and parking services) - Print and design <p>New service models had subsequently been implemented for each area as outlined in the report submitted.</p> <p>The transition to the new contract arrangements had now been completed and over the coming months the final elements of service transformation would be in place to bring maximum benefit from the place partnership.</p> <p>During the review process the Council also determined to insource a number of Technical Services and this was successfully completed at the end of June 2016. The services brought back to the Council included:</p> <ul style="list-style-type: none"> • Car Parking • Building Consultancy & Statutory Compliance • Energy Bureau • Emergency Call Out • Highways Development Control <p>The insourced services provided the Council with an opportunity to remodel and deliver them in a streamlined way through re-engineering of certain processes.</p> <p>New governance arrangements were also now in place.</p> <p>RESOLVED – That the Executive Board notes:</p> <ol style="list-style-type: none"> 1. The review and implementation of new service models is now complete for all services; 2. The service that came back to the Council have now all successfully transitioned back and are operating as normal; 3. A new contract with Capital commenced on 1st July 2016; 4. The transition arrangements for the new contract have now been completed; and 5. The savings made as a result of the new arrangements are helping the Council to meet its Medium Term Financial 	<p>Noted</p>

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	<p>Strategy.</p> <p>6. Capita have worked well in partnership with the Council to ensure as smooth an exit and transition as possible for complex arrangements involving a number of different service areas, TUPE transfers of staff, different timescales and a variety of IT systems.</p>	
<p>9.5</p>	<p><u>Place Partnership – Update and Developments</u></p> <p>Further to the last agenda item a report was submitted which outlined proposals developed through the partnership Business Case process, for the implementation of shared management arrangements for the BwD-Capita Place Partnership which commenced on 1st July 2016.</p> <p>As previously reported to Executive Board, following a full review of the long term multi-disciplinary partnership with Capita, the new Place Partnership with Capita commenced on 1st July 2016 for an initial 5 year term, up to a maximum of 10 years.</p> <p>Since then, options had been explored for further development of an integrated Place Partnership ranging from full outsourcing of technical services to Capita (including planning, highways & transport and property), to developing the in-house service offer and retaining the agreed client contractor arrangements.</p> <p>Given the new partnership was still in its early days and the Council's previous experience of a 'thin' or no client model, it was felt that a full outsource model was 'too much, too soon' and carried a number of other risks such as: reliance on key individuals outside the Council's control; it could be difficult to contractualise and commercialise; and could take a long time to agree the detail and implement whilst distracting from ongoing service delivery and the growth programme.</p> <p>However, given the Council's Medium Term Financial Strategy and priority for supporting growth, no change was not an option and just reviewing and restructuring the in-house services would not fully exploit the benefits of having a private sector partnership and utilise the existing skills and knowledge which sit in different areas across both organisations.</p> <p>The key drivers for considering options to develop the place partnership were outlined in the report submitted.</p> <p>Having worked successfully with the Council since 2001, Capita equally were keen to maintain and increase employment in the Borough, grow their business in Lancashire and support the development of the Combined Authority and other partnerships.</p> <p>The Council and Capita Would also continue to explore opportunities through wider business cases such as Business Case 2 – a work alongside model for procurement that aimed to deliver guaranteed</p>	

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	<p>savings through improved procurement and commissioning, upskilling the Council team and with gainshare for Capita should they be successful in delivering savings. Should this business case proceed to a Final Business Case which demonstrated that it was likely to achieve the agreed objectives then a further report would be brought to a future Executive Board.</p> <p>A proposal had now been discussed, reviewed and agreed with Capita to introduce temporary shared management arrangements across the place partnership that would benefit both the Council and Capita.</p> <p>Capita's Partnership Director was already a member of the Council's Management Board alongside the Council's Director of Planning & Prosperity, and the Managing Director of Growth Lancashire.</p> <p>To optimise the Council's role and influence within the Combined Authority and maximise future funding opportunities through potential devolution deals and /or through the LEP, it had been agreed in principle, subject to formal confirmation through the Chief Officer Employment Committee, that the role of the Council's Director of Planning & Prosperity with varied operational, departmental and portfolio responsibilities changes to focus on Strategy and Funding with a small team, comprising existing Council staff, supporting him, with a clear focus on economic strategy supporting growth linked to the Lancashire Combined Authority (currently in shadow form) and the LEP, with Capita contributing to a proportion of the Director's time in supporting the partnership to develop in the wider region.</p> <p>In making this change, there would be a leadership gap in terms of operational services and it has been agreed with Capita that, through the place partnership, the existing Partnership Director role is to be extended to manage service delivery on both sides of the partnership. This also means that the Partnership Director would relinquish involvement with other Capita partnerships elsewhere and spend his time on Council services and the partnership. Whilst remaining a Capita employee, approximately 70% of the time will be working for the Council and directly managing Council staff and services in accordance with Council policies. The remaining 30% would be spent managing services delivered by Capita through the partnership.</p> <p>To accelerate delivery of the growth programme with the required commercial and development skills, it had also been agreed that a specific Capita resource would lead the growth programme and manage the integrated growth team which may consist of both Council and Capita staff. Whilst remaining a Capita employee, he would directly work for the Council managing Council staff and services and associated Capita staff as required in accordance with their respective organisation's policies.</p> <p>To support the Council and deliver efficiencies and benefits through shared services and links to other authorities, a wider SLA with Growth Lancashire and the Managing Director would also deliver some services on behalf of the Council.</p>	

	Item	Action
	<p>Agreed governance arrangements would be put in place to protect all parties, to avoid potential conflicts of interest and to ensure there are no personal incentives for the individuals involved.</p> <p>It was proposed that a phased approach was taken to further developing the integrated place partnership which will be easier and quicker whilst also enabling review and reassessment at key points of development. There were six phases in total, some of which may run concurrently.</p> <p>The proposals had been agreed for an initial minimum period (to the end of June 2018) with a 12 month review against success criteria, to be formally agreed through the partnership.</p> <p>Subject to the review the arrangements could then continue, change or revert to the current state. The arrangements would be subject to informal 3 month reviews through the Partnership governance arrangements and would also be reviewed should there be any changes to key personnel.</p> <p>RESOLVED - That the Executive Board notes:</p> <ol style="list-style-type: none"> 1. The agreement between the Council and Capita to further develop the partnership through the introduction of shared management arrangements across the place partnership as outlined in this report; 2. That the initial agreement will be for a minimum period from February 2017 through to the end of the second year of the partnership, ie. 30th June 2018, with a review against agreed success measures after 12 months; and 3. Appropriate governance arrangements will be put in place to protect all parties. 	<p></p> <p></p> <p></p> <p></p> <p></p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
<p>10.1</p>	<p><u>Land off Whalley Street (Rear of London Road), Blackburn</u></p> <p>The Executive Board was advised that a petition was received from, 'London Road Residents Group', in September, 2016 expressing concerns about fly tipping and Japanese Knotweed on the site shown on the plan submitted.</p> <p>The petition expressed concerns about clearing rubbish and syringes from, and dealing with Japanese Knotweed on the site.</p> <p>Fly tipping on this site has been an issue for years. The site has been partially cleared of rubbish in October, and again in December 2016.</p> <p>RESOLVED – That the Executive Board:</p> <ol style="list-style-type: none"> 1. Notes the receipt of the Petition and authorises the Head of Property and Development to respond, advising the site will 	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>Noted</p>

	Item	Action
	<p>again be tidied up from Council Environmental and Resources budgets.</p> <p style="text-align: center;">AT THIS STAGE OF THE PROCEEDINGS THE PRESS AND THE PUBLIC WERE EXCLUDED FROM THE MEETING</p>	
<p>11.1</p>	<p><u>Residential Intermediate Care Services</u></p> <p>Further to the report submitted at Agenda Item 9.1, an additional report was submitted containing commercially sensitive information.</p> <p>RESOLVED – That the Executive Board:</p> <ol style="list-style-type: none"> 1. Delegates authority to the Director of Adults Social Services (DASS) in conjunction with the Directors of Finance & IT; Director of HR, Legal & Corporate Services, and in consultation with the Executive Member for Health and Adult Social Care and the Executive Member Resources to enter into negotiations and agree heads of terms with the landlord. 2. Agrees for BwDBC to act as the lead organisation for entering into legal agreements directly with the landlord and a service provider for the purposes of commissioning and entering into care contracts. 3. Agrees joint funding and commissioning, under the provisions of the Better Care Fund Agreement, for residential intermediate care with the CCG both for the leasing of accommodation and for the purposes of care contracts. That these are backed by risk and cost sharing agreements between the partner organisations; and 4. Agrees to extend the current service until the new residential intermediate care facility is commissioned and ready for use, if required. 	<p>Approved</p> <p>Agreed</p> <p>Agreed</p> <p>Agreed</p>
<p>11.2</p>	<p><u>Award of Contract for Council Insurance Policies and Cover</u></p> <p>Further to the report submitted at Agenda Item 8.8.1, an additional report was submitted containing commercially sensitive information.</p> <p>RESOLVED – That the Executive Board approves:</p> <ol style="list-style-type: none"> 1. The award of the insurance contracts to the successful bidders for an initial period of three years, with option to extend for a further two year period; 2. The amendment and alignment of excesses relating to the Council's casualty insurance policies (public and employers liability); and 	<p>Approved</p> <p>Approved</p>

	Item	Action
	<p>3. The establishment of an earmarked reserve of £250,000 to provide for the increase in the cost of the excesses that the Council will be required to pay for any employer or public liability claims received against future policy years, if the excesses are amended as per 2) above. This reserve will be managed and reviewed annually, with the expectation that the level of fund required will be reduced in future as the Council is able to defend future claims through good risk management arrangements.</p>	Approved
	<p>Signed at a meeting of the Board on the day of (being the next ensuing meeting of the Board) Chair of the meeting at which the minutes were confirmed</p>	